

**PROFESSIONAL TEACHING STANDARDS BOARD (PTSB)
BEST WESTERN RAMKOTA HOTEL, NORTH BALLROOM – CASPER, WYOMING
SEPTEMBER 13, 2013**

CALL TO ORDER – 8:00 A.M.

Present: BOARD: Jon Abrams, Brent Bacon, Diane Beffert, Shawn Peck, Kay Persichitte, Jason Wheeler, Mary Houck, Aaron Jensen, Molly Kinsey, Molly Potas, and Tracy Ragland; STAFF: Ashley Rabeth and Trisha Wright; Attorney General's Office: Kelly Roseberry and Liz Gagen; Wyoming Education Association: Kathy Scheurman; Office of Superintendent of Public Instruction: John Masters; American Sign Language Endorsement Proposal Committee: Gail Schenfisch, Maria Nolan, and Janine Cole; Educational Testing Service/Praxis: Terry Owens; Office of Administrative Hearings: Sean Chambers; Public Guests: Jo Otterholt and Richard Baker.

ADOPTION OF AGENDA

Moved by Jon Abrams and seconded by Kay Persichitte to adopt the agenda. Motion carried.

PTSB BOARD MEMBER APPOINTMENTS & CHANGES TO PTSB PRACTICE ACT

Chair Molly Potas had all Board members introduce themselves as the Board has several new members. A handout outlining the 2013 legislative changes to the PTSB Practice Act was given to the Board.

ADOPTION OF MINUTES 12/19/2012

Moved by Aaron Jensen and seconded by Tracy Ragland to approve minutes for December 19, 2012. Motion carried.

ADOPTION OF MINUTES 4/25/2013

Moved by Jon Abrams and seconded by Shawn Peck to approve minutes for April 25, 2013 with a minor correction of spelling for Kelly Roseberry. Motion carried.

ADOPTION OF MINUTES 6/17/2013

Moved by Molly Kinsey and seconded by Diane Beffert to approve minutes for June 17, 2013 with a correction of adding Board member Mary Houck as present. Motion carried.

ADOPTION OF MINUTES 6/28/2013

Moved by Molly Kinsey and seconded by Jon Abrams to approve minutes for June 28, 2013. Motion carried.

CHAPTER 6 RULE CHANGE

Moved by Kay Persichitte and seconded by Diane Beffert to adopt the Chapter 6 Rule Change with a minor edit to delete the "a" from Section 2(b)(iii)(E). Motion carried.

PRAXIS

Terry Owens described the Praxis Program in detail to give the Board members background information before presenting specific Praxis exams for the Board to consider for cut score setting. Dr. Owens elaborated on the process for adopting tests and setting cut scores. She explained the scale

conversions and the pass-rate analysis. Finally, she updated the Board on the transition to computer-based testing. As part of the test adoption process, she reviewed some sample Praxis Study Companions and Test-At-A-Glance documents.

Moved by Jon Abrams and seconded by Shawn Peck to adopt the Praxis test 5038 English Language Arts: Content Knowledge with a passing score of 168. Motion carried.

Moved by Brent Bacon and seconded by Kay Persichitte to adopt the Praxis test 5161 Mathematics: Content Knowledge with a passing score of 160. Motion carried.

Moved by Brent Bacon and seconded by Jon Abrams to adopt the Praxis test 5169 Middle School Mathematics with a passing score of 165. Motion carried.

Moved by Shawn Peck and seconded by Mary Houck to adopt the Praxis test 5047 Middle School English Language Arts with a passing score of 164. Motion carried.

Moved by Jon Abrams and seconded by Diane Beffert to adopt the Praxis test 0223 Journalism with a passing score of 150. Motion carried.

Moved by Kay Persichitte and seconded by Mary Houck to table the adoption of a new Physical Science test until the next Board meeting in February. In preparation for that, the Board would like Director Teresa Sexton to get a clear determination of highly qualified requirements (for Wyoming teachers assigned to courses included in the Physical Science category) from the Wyoming Department of Education and to report the results to the Board electronically before Thanksgiving 2013. Motion carried.

AGENDA ADJUSTMENT

Moved by Kay Persichitte and seconded by Brent Bacon to adjust the agenda so that Technical Education Program Approval would be addressed before American Sign Language Endorsement Proposal. Motion carried.

PROGRAM APPROVAL: UNIVERSITY OF WYOMING TECHNICAL EDUCATION

Rod Thompson addressed the Board in regards to the Technical Education Program currently offered at the University of Wyoming/Casper College Center (UW/CC). Mr. Thompson explained to the Board how a committee was formed to determine if the Technical Education Program meets the current Trade and Technical Program Approval Standards that were adopted by PTSB in 2009.

Moved by Jon Abrams and seconded by Diane Beffert to approve the Technical Education program at the University of Wyoming. Motion carried.

AMERICAN SIGN LANGUAGE ENDORSEMENT PROPOSAL

In 2008/2009, the Wyoming Legislature passed legislation adding American Sign Language (ASL) as an approved foreign language to the Hathaway Success Curriculum and mandated a new endorsement for teaching ASL. The PTSB has been working with the Wyoming Department of Education and other stakeholders to research endorsement standards across the nation in order to provide

preliminary information and a set of draft standards for the Board's review. Committee members Gail Schenfisch, Maria Nolan, Robin Holbrook (not present), Janine Cole and Andrea Bryant (not present) prepared and presented the proposal to the Board.

Moved by Kay Persichitte and seconded by Brent Bacon to have the Director and staff of the PTSB coordinate with the Wyoming Department of Education to identify the acceptable standards and research a performance and/or knowledge test that would qualify a candidate for a Demonstration of Competency in ASL. Motion carried.

UPDATED JOURNALISM STANDARDS

Kay Persichitte reviewed the updated standards for Journalism with the Board.

Moved by Shawn Peck and seconded by Molly Kinsey to update the PTSB program approval standards for the Journalism Endorsement as presented by the Journalism Standards Review Committee. Motion carried.

P20 STATEWIDE LONGITUDINAL DATA SYSTEMS MOU

Chair Molly Potas briefly went over the MOU with the Board and explained that PTSB will be added to the MOU through the process being led by the State of Wyoming's Enterprise Technology System. The board discussed its concerns with the MOU and the Board feels it would be best to refrain from being added to the MOU until required to do so. The Board wishes to table this topic until the next meeting in February with an update from Andrea Bryant.

HEARING: DOCKET# 2012-032

The Board held a public hearing for Docket# 2012-032 which included a respondent and petitioner case.

EXECUTIVE SESSION

Diane Beffert moved and Tracy Ragland seconded for the Board to go into executive session to consider application and disciplinary matters at 2:48 p.m.

Regular session resumed at 3:09 p.m.

REVIEW DOCKET #2012-032

Kay Persichitte moved and Jason Wheeler seconded to accept the ARC's recommendation to deny the application of docket# 2012-032. Molly Potas recused herself from the Board's vote and executive session. Motion carried.

EXECUTIVE SESSION

Diane Beffert moved and Aaron Jensen seconded for the Board to move into executive session to discuss personnel matters at 3:10 p.m.

Regular session was called back to order at 4:20 p.m. and was immediately released for a brief recess.

DIRECTOR REQUIREMENTS FROM BOARD

The Board has outlined requirements for the PTSB Director as follows: 1) The Board is to be placed as a higher priority to the office personnel and in communications from the Director. The Board members require direct access to the Director. 2) The Board would like the Director to produce a brief monthly email update for Board members. 3) The Board has asked the Director to prepare a P.M.I. to begin the evaluation process at the next Board meeting. The Director is to have proposed goals for the next evaluation cycle ready for the Board to discuss at the next meeting. This evaluation is to be included on the November agenda as Board business. 4) The Board wishes to have meeting minutes no later than 10 days after the meeting concludes to allow proper review or correction. 5) The Board is requesting to have a draft agenda shared approximately two weeks prior to all future meetings, and to have a finalized agenda and all meeting materials no later than a week prior to each meeting. 6) The Board would like an update at every meeting from all standing committees.

BOARD ATTORNEY UPDATE

Kelly Roseberry gave a quick update on the Board's official Attorney General (AG) opinion requested. Ms. Roseberry let the Board know that the AG's office has received the request and it has been assigned to another attorney at the AG's Office.

NOMINATION OF OFFICERS

Chair Molly Potas opened up nominations for Chair to begin the election of officers. Kay Persichitte nominated Molly Potas and Diane Beffert nominated Jon Abrams.

EXECUTIVE SESSION

Jon Abrams moved and Tracy Ragland seconded for the Board to move into executive session to discuss personnel matters at 4:40 p.m.

Regular session resumed at 4:44 p.m.

ELECTION OF OFFICERS

Molly Potas, Kay Persichitte, Molly Kinsey, Aaron Jensen, and Brent Bacon voted for Molly Potas. Shawn Peck, Mary Houck, Tracy Ragland, Diane Beffert, and Jason Wheeler voted for Jon Abrams. Jon Abrams opted to abstain from voting causing a tie vote and after consulting with the Board Attorney, Kelly Roseberry, it was determined that in the event of a tie vote, the current acting Board Chair would be remain PTSB Chair. Molly Potas was confirmed to serve as PTSB Chair.

Chair Molly Potas opened up nominations for Vice-Chair. Tracy Ragland nominated Jon Abrams for Vice-Chair and by acclamation Jon Abrams was elected to serve as Vice-Chair.

Chair Molly Potas opened up nominations for Parliamentarian. Diane Beffert nominated Jason Wheeler and by acclamation Jason Wheeler was elected to serve as Parliamentarian.

NEXT MEETING

The next Board meetings have been scheduled for Friday, November 22, 2013 as a face-to-face

meeting in Casper, Wyoming, and Tuesday, February 4, 2014 as a face-to-face meeting in Riverton, Wyoming.

MEETING ADJOURNED

Moved by Brent Bacon and seconded by Kay Persichitte to adjourn the meeting at 4:50 p.m.

Motion carried.